OSD Training Schedule for Sellers August – December 2013

OSD offers a variety of events and training opportunities related to the procurement of commodities and services, view detailed course description at www.mass.gov/osd. Trainings are FREE; the following is a listing of the schedule for August – December 2013.

How to Register:

Business Entities

Please register for OSD Business courses via the Supplier Diversity Office at www.mass.gov/sdo and click Register for OSD Trainings.   Be sure to include your email address on the registration form to receive session notifications. If you are trying to register for a class not listed on this website, please send an email to osdtraining@state.ma.us.

AUGUST CLASSES	DATE	DAY	LOCATION	START	END
Pre-Certification Workshop	8-23-13	Friday	Transportation Building Conference Room 2/3 10 Park Plaza, Boston 02116	10:00 AM	12:00 PM

SEPTEMBER CLASSES	DATE	DAY	LOCATION	START	END
Basic SDP & Comm-PASS Overview	9-12-13	Thursday	One Congress Street, 11th Floor, OSD Training Lab Boston, MA 02114	9:30 AM	12:30 PM
Pre-Certification Workshop	9-12-13	Thursday	Cambridge City Hall Annex, Large Conference Room 344 Broadway Street, Cambridge, MA	10:00 AM	12:00 PM
Connecting Your Business to the Commonwealth	9-13-13	Friday	Holyoke Community College, Kittredge Center Room 303 303 Homestead Ave, Holyoke, MA 01040	9:30 AM	12:30 PM
Connecting Your Business to the Commonwealth	9-20-13	Friday	Lawrence Public Library 51 Lawrence Street. First Floor, Lawrence, MA 01841	9:30 AM	12:00 PM
SBPP Overview – Comm-PASS SmartBid and FreeForm Quick Quote	9-24-13	Tuesday	One Congress Street, 11th Floor, OSD Training Lab Boston, MA 02114	9:30 AM	1:00 PM
Connecting Your Business to the Commonwealth	9-27-13	Friday	One Ashburton Place, 21st Floor, Conference Room 1 Boston, MA 02108	9:30 AM	12:30 PM

OCTOBER CLASSES	DATE	DAY	LOCATION	START	END
Connecting Your Business to the Commonwealth	10-04-13	Friday	Brockton - Metro South Chamber of Commerce Sixty School Street, Brockton MA 02301	9:30 AM	12:30 PM
Basic SDP & Comm-PASS Overview	10-10-13	Thursday	One Congress Street, 11th Floor, OSD Training Lab Boston, MA 02114	9:30 AM	12:30 PM
Connecting Your Business to the Commonwealth	10-18-13	Friday	Center for Women & Enterprise, 24 School Street, Suite 700 Boston, MA 02108	9:30 AM	12:30 PM
Pre-Certification Workshop	10-21-13	Monday	Richard E. Neal City Hall Annex Building Conference Center , 70 Tapley Street , Springfield MA 01104	10:00 AM	12:00 PM
SBPP Overview – Comm-PASS SmartBid and FreeForm Quick Quote	10-22-13	Tuesday	One Congress Street, 11th Floor, OSD Training Lab Boston, MA 02114	9:30 AM	1:00 PM
How to Submit an Effective SDP Plan	10-25-13	Friday	One Ashburton Place, 10th Floor, Conference Room C Boston, MA 02108	9:30 AM	1:00 PM
Connecting Your Business to the Commonwealth	10-25-13	Friday	Stoneham Housing Authority, 74 Dunklee Avenue, Stoneham, MA 02180	9:30 AM	12:30 PM

NOVEMBER CLASSES	DATE	DAY	LOCATION	START	END
Basic SDP & Comm-PASS Overview	11-05-13	Tuesday	One Congress Street, 11th Floor, OSD Training Lab Boston, MA 02114	9:30 AM	12:30 PM
SBPP Overview – Comm-PASS SmartBid and FreeForm Quick Quote	11-12-13	Tuesday	One Congress Street, 11th Floor, OSD Training Lab Boston, MA 02114	9:30 AM	1:00 PM
Pre-Certification Workshop	11-14-13	Thursday	Worcester Public Library, 3 Salem Square. Saxe Room, Worcester, MA 01608	10:00 AM	12:00 PM
How to Submit an Effective SDP Plan	11-14-13	Tuesday	One Ashburton Place, 10th Floor, Conference Room C Boston, MA 02108	9:30 AM	1:00 PM

DECEMBER CLASSES	DATE	DAY	LOCATION	START	END
Basic SDP & Comm-PASS Overview	12-03-13	Tuesday	One Congress Street, 11th Floor, OSD Training Lab Boston, MA 02114	9:30 AM	12:30 PM
SBPP Overview – Comm-PASS SmartBid and FreeForm Quick Quote	12-10-13	Tuesday	One Congress Street, 11th Floor, OSD Training Lab Boston, MA 02114	9:30 AM	1:00 PM
How to Submit an Effective SDP Plan	12-17-13	Tuesday	One Ashburton Place, 10th Floor, Conference Room C Boston, MA 02108	9:30 AM	1:00 PM